1. DHA Suffa University (DSU) invites sealed bids on the basis of “Single Stage Single Envelope” procedure for the procurement of following items from reputed firms, registered under Sales Tax and Income Tax Ordinance / Act.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description</th>
<th>Tender #</th>
<th>Tender Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Office Furniture</td>
<td>DSU/FUR/01/2013-14</td>
<td>Rs.500/- (non-refundable)</td>
</tr>
</tbody>
</table>

2. The Tender Documents along with other terms and conditions can be obtained on submission of written application in the office of the undersigned w.e.f. **September 25, 2013** on payment of Tender Fee **Rs.500/- (non-refundable)**, in the form of Pay Order / Bank Draft payable to “DHA Suffa University”.

3. Sealed bids must reach office of the undersigned by **3:00 pm on October 22, 2013**. Bids will be opened on the same date at 3:30 pm in the presence of the bidders or their representatives who may wish to attend.

4. Bidders are required to submit **2.5% Bid Security** of total cost (inclusive of all applicable taxes) in the form of Pay Order or Bank Draft of any scheduled Bank in favor of “DHA Suffa University” along with their Bids.

5. DSU reserves the right to accept or reject any or all bids according to SPPRA rules and regulations.

**Procurement Officer**
DHA Suffa University
DG-78, Off Khayaban-e-Tufail,
Phase-VII (Ext) DHA, Karachi-75500
Ph. / Fax: 021-35244872
Email: po@dsu.edu.pk