



DHA SUFFA UNIVERSITY

Off Khayaban-e-Tufail, Phase –VII (Extension), DHA, Karachi – 75500

Procedure for the Issuance of Degree **(In COVID-19 Pandemic)**

Dear Alumni,

1. Due to COVID – 19 Pandemic, following ONLINE PROCEDURE is to be followed for the issuance of DEGREE:

a. After filling up the first part of the Degree Form “**TO BE FILLED BY THE APPLICANT**”, Email its scanned copy to dsu.reg@dsu.edu.pk. For any query please contact on Whatsapp No. 0302-0241679 / Tel No. 021-35244858.
(Note: Please attach the copy of Final Transcript).

b. On receipt of your Form, you will receive a return email mentioning the amount of Degree Fee that needs to be paid by you.

c. You are required to pay the Degree Fee Online at:

Account Title : DHA Suffa University
Bank Name : Bank Al-Habib
IBAN : PK06 BAML 1074 0081 00402701
(For further detail please contact Mr. Elwyn Office Assistant, Accounts
Cell : 0346-3244745)

d. After depositing the Degree Fee, you will receive an acknowledgement Email from the Bank. You must immediately forward that email to the contact details mentioned above so that your deposit receipt can be generated by the Finance Department, DSU on the same day.

e. Fifteen days after the receipt of your payment Email, you will be contacted by the Registration Department that will inform you when and how to receive your Degree.

2. Please note that once the University becomes physically operational, the existing procedure for the issuance of Degree will be followed.