

In reply, please quote,

DHA/DSU/20/VC-00/505

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OFFICE ORDER (OFFICE OF THE VC)

Dated: 23th October 2020

Subject: **DESIGNATED AUTHORITY**

With reference to various communications received from the HEC outlining the guidance in relation to measures to be taken in the wake of COVID-19 pandemic, the Dean EAS is declared as the "Designated Authority" for DSU. He will be responsible for laying the necessary groundwork, for an orderly and safe return of the students to campus. This groundwork includes the preparation and dissemination of a return package of essential documents and the planning for orientation sessions for returnees.

The Return Package consists of the following 8 documents:

- 1. **Draft Invitation Letter**
- 2. **Affidavit**
- 3. Health Declaration
- 4. Arrival Procedure
- 5. Guidelines to Returnees for Preparation
- 6. SOPs (or Safety Protocols)
- 7. Facilitation Provided by the University
- 8. Strict Enforcement

Prof. Dr. Muhammad Afzal Haque Vice Chancellor

To:

Dean EAS

Copy To:

Pro-Vice Chancellor Registrar Director QEC ASO