



DHA SUFFA UNIVERSITY

FLOW CHART FOR CHANGE OF ACADEMIC PROGRAM

Step 1 - COLLECTION OF FORM

Form No. **DHA/DSU/Reg/CAP/Form-01/V01**

- Website (www.dsu.edu.pk)
- Dashboard (dashboard.dsu.edu.pk)
- Sent via Email (if requested)
- DSU Photocopier Shop



Step 2 - SUBMISSION & ATTACHMENT(S)

In the Registration Department
duly signed by the student & his /her parent / guardian.



Step 3 - RECOMMENDATION & APPROVAL

Form will forward to the following Departments for recommendation:

- HoD (Current Program),
- Director Students' Discipline,
- Manager Finance,
- HoD (Desired Program),
- Dean (concerned),
- Registrar

and get approved from the VC.



Step 4 - ISSUANCE OF LETTER TO THE STUDENT

After approval of the VC, letter will be issued to the student from the Registration Office