



## QEC Activities Calendar Year 2024-25

S. NO.	ACTIVITY	DATE
1	ISO 9001:2015 QMS Bi-weekly Awareness Training Sessions for DSU Employees involving external resource person <i>Duration: 1 month</i>	Sep-Oct 2024
2	ISO 9001:2015 Internal Auditor Training for DSU Employees involving external resource person <i>Duration: 2 days</i>	October 2024
3	Department nominations of PT members for programs eligible for Program Review for Effectiveness and Enhancement (PREE) as per QAA-HEC (Targets 2024-25)	November 2024
4	Meeting with department QEC Coordinators to brief them on PSG 2023 and QEC Activities 2024-25	November 2024
5	Compilation and submission of Times Higher Education Impact Ranking 2025 data	November 2024
6	Preparation of IPER data for Self-RIPE 2024-25 to be initiated	November 2024
7	PT members training/workshop on how to prepare SAR as per PREE standards <i>Duration: 1 day</i>	December 2024
8	National / International Seminar for QA Professionals <i>Duration: 1 day</i>	December 2024
9	Preparation of Graduate Program Review Proformas by the departments	December 2024
10	Submission of SAR reports by program departments to QEC through the HoD and Dean secretariat	January 2025
11	Appointment of Assessment Team (AT) members for PREE	January 2025
12	Appointment of Review Panel for Graduate Program Review	January 2025
13	Appointment of Review Panel for Self-RIPE 2025	January 2025
14	Self-Review Visit of Graduate Programs and Exit Meeting	February 2025
15	Submission of Executive Review Report of Self-Review of Graduate Programs	February 2025
16	Preparation / approval of Compliance Plan of Self-Review of Graduate Programs	March 2025
17	PREE visits of UG and PG Programs	March 2025
18	Exit Meeting of PREE of UG & PG Programs, chaired by the respective faculty Dean	March 2025

19	Finalization of Corrective Action Reports 2023-24 based on Implementation Plans of Self-Assessed Programs	March 2025
20	Finalization of Compliance Report based on Self-Review of Graduate Programs 2023-24	March 2025
21	CQI Committee to review Corrective Action Reports 2023-24 and Compliance Report 2023-24	April 2025
22	Submission of University-wide HES data	April 2025
23	Compilation / final preparation of IPER 2025	Apr-May 2025
24	Submission of PREE Executive Summaries to Vice Chancellor	Apr-May 2025
25	Preparation / approval of PREE Implementation Plans	May 2025
26	Appointment of Self-RIPE Review Panel and Conduct of Self-RIPE 2025	May-Jun 2025
27	Approval of Self-RIPE 2025 Report by Vice Chancellor	June 2025
28	Preparation / approval of Corrective Implementation Plan for Self-RIPE Report 2025	June 2025
29	Compilation and submission of Times World University Ranking 2025 data	June 2025
30	Preparation of Yearly Progress Report 2024-25	Jun-Jul 2025
31	HEC National University Ranking data submission, as required	Jun-Aug 2025
32	Online surveys as per QAA-HEC	Semester-wise & Annually
33	Awareness Seminars on Quality Assurance and SDGs for faculty and students by QEC Coordinators	Every semester
34	Current Accreditation Status for all programs through QEC Coordinators	Every semester
35	Current year NOC Letters for new programs through QEC Coordinators	Every semester
36	Evaluation and processing of the claims of financial rewards for publications by faculty members	As per routine
37	Verification of publications for induction/promotion of faculty members	As per routine

Director QEC

Vice Chancellor